

TEAM SCHEDULING REQUEST FORM

****** Return to the Fall League Coordinator by August 10, 2011 ******

Late forms will not be accepted.

Send to: Lori Livengood, TCS-FL Coordinator
7 W. Meadow Drive
Ithaca, NY 14850

Sorry, form is not accepted via email.

NOTES FROM THE FALL LEAGUE COORDINATOR:

Things to consider: From Labor Day Weekend until the first weekend of indoor soccer at the Field is only a total of 7 weeks and if you request Columbus Day weekend off this leaves only 6 weekends to play eight games. Playing both a Sat./Sun. game on the same weekend is **required at least once** if you play Columbus Day weekend. If you don't want to play either day on Columbus Day weekend, playing both a Sat./Sun. game on the same weekend is **required at least twice**.

Please make sure to check with other coaches and player's families before completing this form. This should be the team's availability not the person completing the form.

DO NOT put field restrictions on this form; those are submitted on a separate form by the Field Coordinator.

When I create the schedule, I will do my best to accommodate scheduling requests (but no guarantees). Please give me as much availability as possible.

- I will not schedule games for Sunday mornings.
- I will never schedule 2 games for one team in a single day.
- I will try to accommodate coaches who have more than one team. However, all coaches should have at least one assistant coach with a valid coaching pass.
- For Sat/Sun games on the same weekend I will try to schedule one game home and one away unless you prefer both games to be away(include this in Anything Else).
- I will give priority to teams who get their registration form and fee in the earliest (as long as their scheduling request is on time).

Sorry, but here are requests that I will **not** consider:

- Requests concerning double-rostered players (sorry, this is way too complicated). If this is important to you, please handle it during the grace period.
- Coaches asking for a change because of having to coach another game.
- I will not agree to re-schedule games after the grace period is over, it will be up to the team wanting a change to contact the opponent and ask for the change. See section on website regarding policies and procedures.

PLEASE COMPLETE ALL FIELDS

Team Name:

Age Group/Gender & Division (e.g., U10G-DI, U14B-DII)

Coaching conflicts: If a coach has several teams, I will try to avoid schedule conflicts. Please list other teams here.

TEAM NAME	AGE GROUP/GENDER & DIV (e.g., U10G-DI, U14B-DII)

Weekend Priority for games on both Sat./Sun, **must** be available for both days (please list highest priority 1 and lowest 7)

If one or more of the weekends cannot play both days please leave blank (example cannot play Sept. 12 and Oct. 10 would rank 1-5)

- September 10, 11
 - September 17, 18
 - September 24, 25
 - October 1, 2
 - October 8, 9 Columbus Day Weekend
 - October 15, 16
 - October 22, 23
- Please list any **days** and **dates** you cannot play.
- _____
- _____

Day Preference when playing **only** one game on a weekend please check whether you prefer either Sat. or Sun. or if doesn't matter please check either (If you listed a particular date above you cannot play I will honor that)

- Saturday
 - Sunday
 - Either
- Please list any **times** you cannot play (example Sat. before 12 pm, could be scheduled at 12pm, Sun. after 3pm , means no game scheduled after 2pm)
- _____
- _____

Anything Else