

Item 1- should be a 1 page letter introducing the athletic to the coach. Always address the letter to coach using his/her name, not "Dear Coach." Use the school name instead of saying "I'd like to find out more about your school..." The letter should be from the athlete NOT the parents. Give specifics of yourself. Your name, high school, year of graduation, club team, coaches names, addresses and phone number. Also include a brief description, height, weight, touch, jump, etc. Mention your GPA and your college goals and major interests. Remember this letter is an introduction, not a detailed summary of your abilities.

Date

Coaches Name, Coaches Full title

College or University Name

Address

City, State, Zip

Dear Coach (Last Name):

I am entering my junior year at (School Name) High School and will graduate in June, (Year of graduation). I am very interested in attending (College or University Name) and participating in collegiate athletics for a complete Division (enter #) soccer program. I plan to pursue a degree in (your major).

Academically, I am rank in the () quarter of my class with a (XX.XX) GPA. I have already taken my ACTs and SATs and scored high on both. (Write a brief sentence about yourself in the sport, for example: I am returning as the captain of the varsity soccer team for what should be another successful season. Last year, we won the Section IV championship with an overall record of 16-1-1.

Enclosed are two letter of recommendation from coaches who can comment on my ability, a video of my play during division competition, my athletic and academic profile, and my current game schedule.

I am also writing to the college admissions office for an application and for information about the (your major) program. Thank you for your consideration and I look forward to your response.

Sincerely,

Your Name